



Evaluation form template for accredited CPD activities

Participants in accredited activities must be given the opportunity to evaluate the quality of the offering. This evaluation template contains the minimum requirements for evaluation of accredited activities and may be used in conjunction with other forms of evaluation e.g. additional questions, telephone in depth interviews or surveys.

Arrangements for the dissemination, collection and review of the evaluation forms are the responsibility of the educational provider. Summary feedback is to be compiled and sent back to the AdPha Federal Secretariat for review following the conclusion of the accredited activity.

For non AdPha activities, the CPD provider should use their own branding.

Note: Sample presentation materials for non AdPha activities should be submitted to AdPha with the evaluation report.

Compiled evaluation reports should be sent to cpd@adpha.org.au

Activity name:	
Provider name:	
Date of activity:	Location:
Accreditation number:	

Please read each of the statements below carefully and tick the most appropriate box.
We appreciate your honest feedback to improve this and other CPD activities.

	Strongly disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly agree
The activity was satisfactory overall					
The material was well presented					
The material was up to date					
The content was objective, balanced and independent					
This activity supported the achievement of each of the learning objectives					
There was adequate opportunity to participate and ask questions					
The knowledge I gained through participation in this CPD activity will impact on my practice					
The educational content of the CPD activity was of high quality					
The mode of delivery was suitable for the activity					