



# Fellowship

## Criteria for Fellowship from 2024

### 1.1 Membership of Advanced Pharmacy Australia

Continued membership of Advanced Pharmacy Australia (AdPha) as an ordinary member, as defined in the Constitution, for a minimum of 8 years. Ongoing ordinary membership of the AdPha will be necessary to maintain Fellowship status.

### 1.2 Practice History

Evidence of continuous practice in pharmacy or related areas for a minimum of eight years. Related areas would include such institutions as universities, research facilities and medication management facilities. Practice could include clinical, management, specialty pharmacy practice areas, teaching and study/research.

### 1.3 Personal Professional Development/Academic Achievement

Attainment of a high level of academic achievement in areas relevant to the practice of pharmacy including clinical pharmacy practice, pharmacy administration, public health and management. Academic achievements put forward for consideration in the application must have been completed following general registration as a pharmacist. Those qualifications obtained prior to general registration will not be accepted.

### 1.4 Commitment to the Organisation

This will be evidenced by a continued high level of service to AdPha as an organisation. This could include active participation in Board or Branch committees, AdPha conference committees, specialty practice groups or education events.

## 1.5 Commitment to the Profession of Pharmacy

Evidence of ongoing and sustained contribution to the profession of pharmacy through research and publication and presentation at pharmacy or other conferences.

## 1.6 Continuing Professional Development

Whilst evidence of continuing professional development is not required for Fellowship application, Fellows should demonstrate a commitment to ongoing professional development as required by the Pharmacy Board of Australia (PBA).

## 2. Point System Requirement

Elevation to status of Fellow is based on applicants achieving a minimum score of 100 points with a maximum of 50 points being counted from any one section.

This can be achieved in several ways however points must be obtained from each section.

### 2.1 Personal Professional Development/Academic Achievement (min 40pts, max 50pts)

The academic achievement must be in areas directly relevant to pharmacy practice.

The highest qualification achieved will be the score counted.

#### a) A relevant post graduate university qualification

- |                                |                     |
|--------------------------------|---------------------|
| • Graduate Certificate         | 40 points           |
| • Graduate Diploma             | 45 points           |
| • Master's Degree or Doctorate | 50 points (maximum) |

#### b) Other academic achievement (current)

- |                                       |           |
|---------------------------------------|-----------|
| • Board of Pharmaceutical Specialties | 40 points |
|---------------------------------------|-----------|

#### c) Other relevant achievements

	40 points
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## 2.2 Contribution to AdPha/Professional Activities (min 10pts, max 50pts)

Evidence of significant active commitment to the organisation within the last 10 years:

Groups	Points
<b>AdPha elected representatives</b> Board member Branch committee executive member (Chair, Vice-chair, Secretary and Treasurer) Branch committee member	10 points per year 8 points per year 5 points per year
<b>Contribution to AdPha member services</b> JPPR editor-in –chief JPPR section editor (i.e. medication safety)  JPPR article reviewer AdPha publication editorial committee member AdPha publication reviewer AdPha discussion forum moderator Medicines Management abstract reviewer	8 points per year 5 points per year  3 points per year
<b>Contribution to AdPha education offerings</b> AdPha national event coordinator AdPha seminar presenter / tutor Branch CE / symposium presenter Contributor to AdPha eCPD content (case study, MCQ's etc.)	5 points per activity 3 points per activity  1 point per CPD credit (accredited activity)
<b>Contribution to AdPha advocacy and policy</b> Strategic planning day	3 points per event
<b>Active involvement in AdPha committees</b> AdPha conference committee member  AdPha Future Summit steering committee AdPha Specialty Practice member AdPha reference group member AdPha network member (i.e. rural, technician)	5 points per conference  3 points per year
<b>AdPha representatives endorsed by the Board</b> AdPha Specialty Practice/Leadership Committee chair AdPha conference committee convener AdPha representative on external groups (e.g. working parties)	5 points per year 8 points per conference 3 points per year
<b>Other</b> Other activities	Max 5 points

## 2.3 Contribution to the Profession/Research and Advancement of Practice (max 50pts)

Evidence of significant contribution to the profession within the last 10 years:

Significant publications within the past 10 years 5 points/publication

*(e.g. as contributing author of original research in refereed journal or major reports)*

Conference presentations within the past 10 years 2 points/presentation

### **3. Mechanism of Application for Elevation to the Status of Fellow of AdPha**

A Branch committee, Board Director, or any five financial members may make application to the AdPha Nominations Committee for the elevation of a member to Fellowship status.

The application will provide the following:

1. Form detailing all mandatory requirements and additional activities
2. A summary of the member's CV
3. A referee's report completed by a current Fellow or senior member of the organisation

### **4. Application Assessment**

Applications for elevation to the status of Fellow can be submitted anytime throughout the year. All Fellows will be presented with their certificate of Fellowship at the National Medicines Management Conference.

Following receipt of an application, the Nominations Committee will assess the merit of an application and make a recommendation to the Board. The final decision regarding Fellowship rests with the Board. The applicant will be notified of the outcome of their application following the Board's decision.

The Nominations Committee will comprise the Chair of the Board and at least 2 other Directors as appointed by the Board. The Board may appoint other (independent) Members if it so chooses.

### **5. General**

The following rules shall apply to Fellowship:

1. No person shall be advanced to the status of Fellow until the Board has accepted the recommendation for advancement from the Nominations Committee.
2. A Fellow of Advanced Pharmacy Australia shall not have as such any special privileges or rights or voting power apart from the rights of membership according to the constitution
3. The annual membership fee of a Fellow shall be in accordance with membership status and fees according to the constitution
4. If any Fellow should omit to pay the membership due as a member of AdPha, Federal Council may in its discretion, suspend the Fellow until membership fees are paid, or may terminate the Fellowship

## 6. Certificate of Fellowship

Fellows shall receive a certificate of Fellowship. The certificate shall be presented at the National Medicines Management Conference each year.

## 7. Designation

Every member elevated to the status of Fellow prior to September 2024 shall be entitled to adopt the use of the post-nominal **FAdPha** or may continue to use the post-nominals **FSHP** until August 2026.

As of September 2024, all new Fellows will adopt the use of the post-nominal **FAdPha**.

Version Control	
Approved by	Board of Directors
Date approved	August 2024
Previously approved	November 2019, November 2016, August 2012, May 2009, May 2003
Version	6.0
Next review	January 2025

# Appendix One

## Fellowship of Advanced Pharmacy Australia – Application Form

Name of nominated member	AHPRA registration number	Years of membership

### Nominating members

Provide the names and SHPA member number of the five (5) SHPA members who are nominating you for elevation to the status of Fellow.

Name	AdPha member number

### Declaration

I, the named applicant, declare that the five SHPA members listed above have agreed to nominate me for elevation to the status of Fellow. (SHPA reserves the right to contact all nominating members to confirm).

I agree

I do not agree

### Practice History

Include details of your practice during the preceding 5 years.

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Please **attach a copy of your current curriculum vitae.**

**Personal Professional Development/Academic Achievement**

1. Provide details of relevant post-graduate qualifications, university name and year of award, **OR**
2. Applicants who do not have any formal academic achievements should provide a 200-word statement detailing their scope of practice, professional achievements and impact in this area.

**Contribution to AdPha/Professional Activities**

Provide details of professional activities undertaken and years of involvement e.g. SHPA committee or education involvement, leadership and advocacy.

Activity group:

- SHPA elected representative
- Contribution to SHPA members services
- Contribution to SHPA education offerings
- Contribution to SHPA advocacy and policy
- Active involvement in SHPA committees
- SHPA representatives endorsed by the Board
- Other

Activity Undertaken	Year(s) of Involvement

**Contribution to the Profession/Research and Advancement of Practice**

Provide details of publication and conference presentations within the last 10 years.

- Provide the article or report name, author details and details of the journal in which it was published.
- Provide the name of the presentation or poster and details of the conference at which it was presented

*NOTE: Those with extensive lists of publications or presentations may prefer to attach a document containing this information.*


**OPTIONAL:** Attach a list of publications and presentations



**Referee's Letter**

The referee's letter should be written by a current Fellow or senior member of the Society and outline reasons for supporting the nomination of the applicant for elevation to the status of Fellow of SHPA.

**Referee's Name**

**Referees Qualifications**

Please **attach a copy of your referee's letter of support.**



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	Details	Points achieved	Category total (max 50 points)
<b>2.1 - Personal professional development</b> (minimum 40 points)			
	Details	Points achieved	Category total (max 50 points)
<b>2.2 - Contribution to SHPA</b> (minimum 10 points)			
	Details	Points achieved	Category total (max 50 points)
<b>2.3 - Contribution to the profession</b>			
		<b>Total points</b> (min 100 out of possible 150)	